

# Keeping My Chromebook and iPad Healthy Pupil Support Guides



### Switching Off Your Device

(the most important thing you can do to keep your device healthy)

### Why?

Switching off your device properly lets it reset and download important updates that keep it working properly. Your device needs to rest just like you do! Switching off properly will also save your battery.

#### How?

Simply and safely hold down the power button to switch your Chromebook or iPad off. Closing the lid on your Chromebook is not enough!

#### When?

Every day!





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#### Charging Your Device

(make sure your battery is topped up so you can stay connected)

### Why?

Your device uses battery power. It has to be charged regularly so that you can use it for learning in school and at home.

How?

Carefully connect your device to its charger. Make sure there is no dust or debris in the connection.

When?

Charge your device at home every evening if you can so it is ready for the next day in school.



**DIGITAL INCLUSION & LEARNING TEAM** 

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### Protecting Your Device (keep your device in good condition!)

Why?

Your device is on loan to you from Midlothian Council. It is your responsibility to keep it safe and look after it. If your device is damaged or lost you will be given a replacement, but depending on the circumstances, it may not be as good as the one you have now so make sure you keep yours safe!

How?

Always keep your device in its case when not in use. Always carry your device sensibly and make sure it is protected in your school bag.

When?

Every day!





Did you know? Our school has a responsibility to keep you safe. Your device is connected to a monitoring system called Lightspeed. This system blocks some websites that may not be safe or appropriate for use in school. It also tracks everything you type and search on your device and alerts your teacher if something doesn't seem safe, even if you don't press the enter key.

